

Company Letterhead

Annex II

AUTHORISATION LETTER
For PARTNERSHIP
SAMPLE COPY

M/S: _____

ADDRESS: BLK _____

#_____ - _____ Singapore ()

DATE: _____

To: HOUSING & DEVELOPMENT BOARD
INDUSTRIAL PROPERTIES DEPARTMENT
ATRIUM, 3RD STOREY, HDB HUB
480 LOR 6 TOA PAYOH
SINGAPORE 310480

Dear Sir / Madam

LODGEMENT/ENDORSEMENT OF ADDITION AND ALTERATION WORKS

Blk _____ **#** _____ - _____ **S** ()

I / we, the undersigned authorise Mr / Mdm / Miss* _____ NRIC No. _____ to sign the
"Application for Additon and Alteration works (IPD)" for addition and alteration works for and on behalf and in the name of the
partnership.

Yours faithfully

Signature : _____

Name : _____

NRIC No. : _____

* To delete whichever not applicable.