

To: Housing and Development Board  
Singapore

Dear Sir/Madam

REFUND OF \_\_\_\_\_ IN RESPECT OF \_\_\_\_\_

\_\_\_\_\_ is/are the sole shareholder(s)\* of \_\_\_\_\_ (the "Company").

2. As the Company's bank account has been closed on \_\_\_\_\_ due to \_\_\_\_\_,  
we hereby authorise HDB to refund the \_\_\_\_\_ to \_\_\_\_\_.

3. We hereby give HDB a full discharge in respect of the refund of the \_\_\_\_\_ for the tenancy\* of \_\_\_\_\_.  
We confirm and accept that the Company will have no further claim against HDB in respect of the \_\_\_\_\_ or any other sum whatsoever.

4. The Company and XXX shall, jointly and severally, fully indemnify and keep HDB fully indemnified at all times against all costs, action and liabilities arising out of HDB's refund of the \_\_\_\_\_ to \_\_\_\_\_.

Dated \_\_\_\_\_ 2007

Signed by XXX ) \_\_\_\_\_  
for and on behalf of ) Signature  
\_\_\_\_\_ ) \_\_\_\_\_  
and as the shareholder of ) NRIC No.  
\_\_\_\_\_ )

Signed by XXX ) \_\_\_\_\_  
for and on behalf of ) Signature  
\_\_\_\_\_ ) \_\_\_\_\_  
and as the shareholder of ) NRIC No.  
\_\_\_\_\_ )

\*delete where applicable